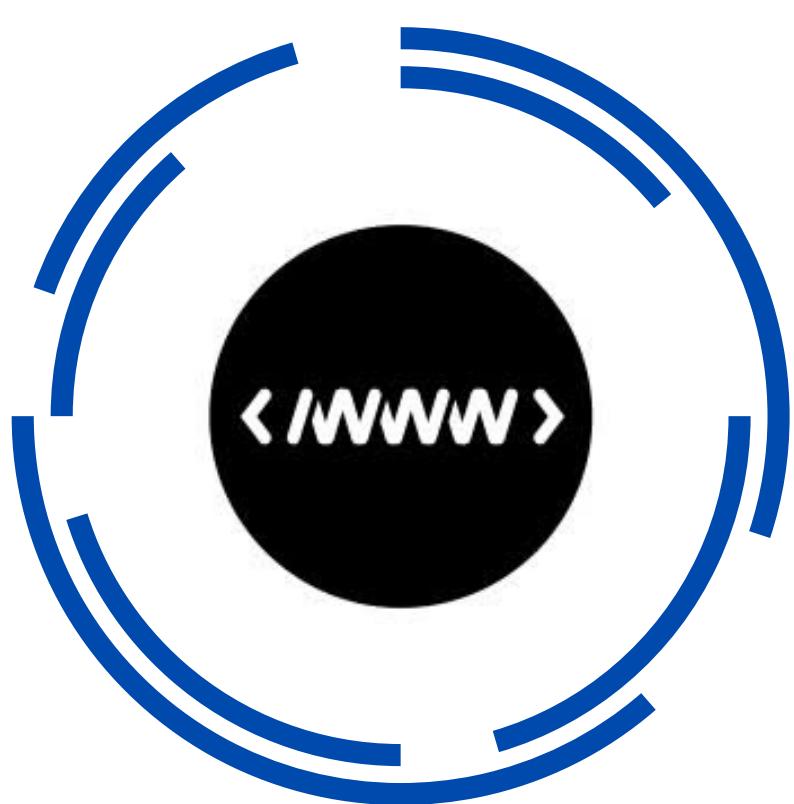


# FEATURE DOCUMENTATION

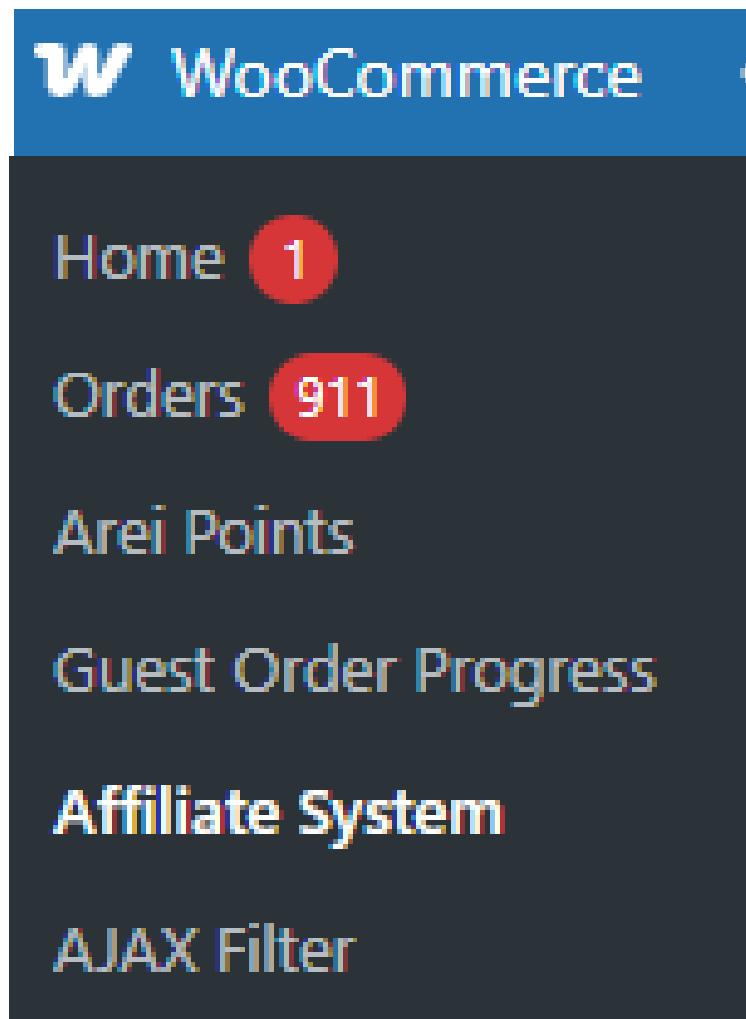
## 2025



WWW

## AFFILIATE - ADMIN

## 1. “Affiliate System” - Menu



\*Menu Affiliate System berada didalam Menu WooCommerce

## 2. Affiliate List

WooCommerce Affiliate System Management

Affiliate List Affiliate Request List Withdrawal Request Withdrawal History

### Approved Affiliates (3)

Add Affiliate Manually

ID	Name	Rate (%)	Unpaid Commission	Total Sales	Total Visits	Actions
2367	herli_faith	15.0	Rp0.00	Rp0.00	0	<button>Details</button> <button>Rate</button> <button>Delete</button>
3	WWW Rizky	15.0	Rp200.00	Rp379,200.00	6	<button>Details</button> <button>Rate</button> <button>Delete</button>
8	Yasyfi WWW	10.0	Rp0.00	Rp283,800.00	5	<button>Details</button> <button>Rate</button> <button>Delete</button>

Pada menu ini admin dapat melihat list Affiliate yang telah di approved

### Affiliate Details (2367)

X

#### Affiliate Profile Data:

Name:	Herli
Email:	[REDACTED]
Phone:	[REDACTED]
Promo Method:	Social Media
Promo Detail:	[REDACTED]
Bank Name:	N/A
Account Holder:	N/A
Account Number:	N/A
Total Commission:	Rp
Nomor KTP:	[REDACTED]
Conversion Rate:	0%

Close

\*Button Details akan menyajikan Data Affiliate yang telah berhasil di approve

### 3. Add Affiliate Manually

Add Affiliate Manually

#### Add Affiliate Manually



Search for a WordPress user by name or email to grant them affiliate status.

awan@waitwhatweb

Start typing to see results.

**Awan WWW** (ID: 9)

awan@waitwhatweb.com

None

Add Now

Close

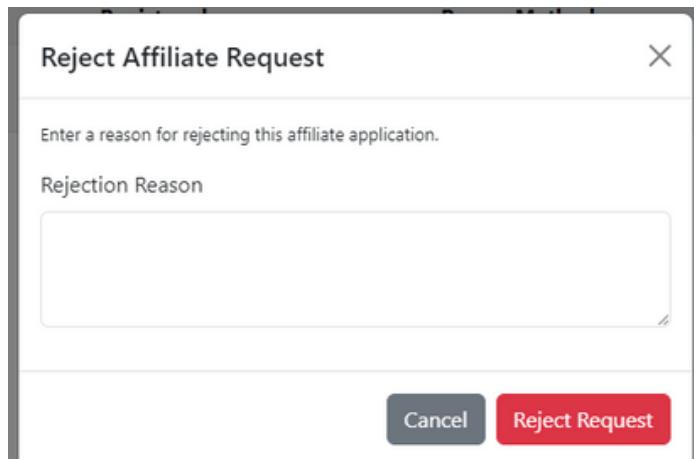
Admin dapat menambahkan user menjadi affiliator dengan menekan button “Add Affiliate Manually”, lalu sebuah pop up akan muncul dan admin hanya perlu mencari user yang diinginkan lalu click “Add Now” untuk menjadikan user tersebut Affiliator.

## 4. Affiliate Request List

### Pending Affiliate Requests (1)

ID	Name / Email	Registered	Promo Method	Actions
8418	WWW TEST yasyfi.zeyd7@gmail.com	2025-10-09	Social Media	<button>Approve</button> <button>Details</button> <button>Reject</button>

Pada tab Affiliate Request List, admin dapat melihat list user yang telah melakukan registrasi untuk menjadi affiliate. Disini Admin dapat melihat detail informasi yang telah diajukan oleh user dan melakukan Approval atau Rejection pada user tersebut.



\*Jika admin memilih untuk menolak pengajuan dari user untuk menjadi affiliate, admin diwajibkan untuk menuliskan alasan penolakan tersebut

## 5. Withdrawal Request

A screenshot of a web-based administrative interface. At the top, there are four tabs: 'Affiliate List', 'Affiliate Request List', 'Withdrawal Request' (which is highlighted in blue), and 'Withdrawal History'. Below the tabs, a section titled 'Pending Withdrawal Requests (1)' shows a single row in a table. The table columns are 'Req ID', 'Affiliate', 'Amount', 'Request Date', 'Notes', and 'Actions'. The data in the table is as follows:

Req ID	Affiliate	Amount	Request Date	Notes	Actions
15	Yasyfi WWW ID: 8	Rp127,000.00	2025-11-05 15:53		<button>Approve</button> <button>Reject</button>

Pada tab Withdrawal Request List, admin dapat melihat daftar pengajuan penarikan saldo yang diajukan oleh affiliator. Di sini, admin juga bisa menyetujui atau menolak pengajuan tersebut sesuai kebutuhan.

This is a modal dialog box titled 'Approve Withdrawal Request'. It contains the following information:

- Affiliate:** Yasyfi WWW (ID: 8)
- Amount:** Rp127000.00
- Bank Information:**
  - Bank:** BCA
  - Account Holder:** Yasyfi Zeyd
  - Account Number:** 123123123123
- Proof of Payment Image URL:**
  - A text input field labeled 'Paste image URL here'
  - A placeholder text 'Or just paste the URL.'

At the bottom right of the dialog are two buttons: 'Cancel' and 'Confirm Payment & Approve' (in green).

This is a modal dialog box titled 'Reject Withdrawal Request'. It contains the following information:

- Affiliate:** Yasyfi WWW (ID: 8)
- Amount:** Rp127000.00
- Reason for Rejection:** A large text input area for entering rejection reasons.

At the bottom right of the dialog are two buttons: 'Cancel' and 'Reject Request' (in red).

\*Jika admin menolak pengajuan, admin dapat menambahkan alasan penolakan agar affiliator mengetahui penyebabnya.

- \*Jika admin menyetujui pengajuan tersebut, admin dapat melakukan transfer dana ke informasi rekening yang telah diberikan oleh affiliator.

## 6. Withdrawal History

Withdrawal History (5)

Req ID	Affiliate	Amount	Status	Updated Date	Details
14	WWW Rizky ID: 3	Rp100,000.00	Success	2025-10-17 14:19	<a href="#">View</a>
13	WWW Rizky ID: 3	Rp188,000.00	Success	2025-10-17 14:10	<a href="#">View</a>
12	Yasyfi WWW ID: 8	Rp141,000.00	Success	2025-10-17 14:00	<a href="#">View</a>
11	Yasyfi WWW ID: 8	Rp141,000.00	Success	2025-10-17 13:50	<a href="#">View</a>
10	WWW Rizky ID: 3	Rp191,000.00	Success	2025-10-17 13:26	<a href="#">View</a>

Pada tab ini, ditampilkan informasi mengenai pengajuan yang telah disetujui maupun ditolak oleh admin.